

Message Text

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PAGE 01 SURABA 00482 011242Z

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ACTION DRC-01

INFO OCT-01 EA-10 ISO-00 L-03 OMB-01 SCSE-00 SCA-01 PPTE-00

VOE-00 INSE-00 /017 W

----- 037117

R 010417Z AUG 75

FM AMCONSUL SURABAYA

TO SECSTATE WASHDC 0630

INFO AMEMBASSY JAKARTA

UNCLAS SURABAYA 0482

E.O. 11652: N/A

TAGS: AINF, OGEN, ID

SUBJECT: IMPLEMENTATION OF THE PRIVACY ACT TN 1974

REF: STATE 172353

FOR FADRC

FOLLOWING ARE ALL SYSTEMS OF RECORDS AT THIS POST
RETRIEVABLE BY NAME AND POSSIBLY SUBJECT TO THE
PROVISIONS OF THE PRIVACY ACT OF 1974:

1. I. REGISTRATION CARDS FOR AMERICAN CITIZENS IN
CONSULAR DISTRICT.
- II. NAME OF AMERICAN CITIZENS KNOWN TO BE RESIDING IN
CONSULAR DISTRICT.
- III. NAME, PASSPORT DATA, LOCAL AND U.S. ADDRESSES,
EMERGENCY NOTIFICATION ADDRESS FOR NOK.
- IV. E.O. 11295, AUGUST 5, 1966.
- V. INFORMATION NOT AVAILABLE TO AGENCIES OUTSIDE THE
DEPARTMENT OF STATE UNLESS REQUEST IS IN ACCORD WITH
PROCZMURES PUBLISHED IN THE FEDERAL CODE OF REGULATIONS.
- VI. STORAGE: UNDER CARD FILE IN LIMITED ACCESS AREA.
RETRIEVABILITY: BY AREA OF CONSULAR DISTRICT AND BY NAME.
SAFEGUARDS: ACCESS TO CABINET LIMITED TO CONSULAR PERSONNEL
ONLY.
RETENTION AND DISPOSAL: CARDS ARE RETAINED AS LONG AS PERSON
UNCLASSIFIED

UNCLASSIFIED

PAGE 02 SURABA 00482 011242Z

RESIDES INHBISIJECT.

VII. ACCOUNTABLE CONSULAR OFFICER.

VIII. NONE.

2. I. PASSPORT AND NATIONALITY CARD (FS-558)

II. NAMES OF AMERICAN CITIZENS LIVING IN CONSULAR DISTRICT
TO WHOM SPECIFIC SERVICES HAVE BEEN RENDERED.

III. BASIC PASSPORT DATA AND SPECIFIC SERVICES RENDERED.

IV. 8 FAM 287.31

V. INFORMATION NOT AVAILABLE TO AGENCIES OUTSIDE THE
DEPARTMENT OF STATE UNLESS REQUEST IS IN ACCORD WITH PROCEDURES
PUBLISHED IN THE FEDERAL CODE OF REGULATIONS.

VI. STORAGE: UNDER CARD FILE.

RETRIEVABILITY: BY NAME

SAFEGUARDS: IN BARLOCK CABINET; ACCESS LIMITED TO CONSULAR
PERSONNEL.

RETENTION AND DISPOSAL: FIVE YEARS AFTER TRANSFER TO INACTIVE
FILE.

VII. ACCOUNTABLE CONSULAR OFFICER.

VIII. NONE.

FOR RECORDS SYSTEMS NO. 3 THROUGH 11 WHICH FOLLOW, ALL
INFO REQUESTED IN REFTEL PARA 7, SUBCATEGORY III THROUGH
VIII, IS THE SAME. THIS INFO PROVIDED ONLY ONE TIME
BELOW.

3. I. PROTECTIVE SERVICES, PS 7-1, OFFENSES, ARREST,
DETENTIONS.

II. NAMES OF AMERICAN CITIZENS WHO HAVE RECEIVED
PROTECTIVE SERVICES FROM THIS CONSULATE AS A RESULT OF
AN OFFENSE, ARREST, OR DETENTION BY INDONESIAN AUTHORITIES.

4. I. PROTECTIVE SERVICES, PS 7-6, WELFARE AND WHEREABOUTS.

II. NAMES OF AMERICAN CITIZENS WHO HAVE BEEN THE SUBJECT
OF WELFARE AND WHEREABOUTS INQUIRIES.

5. I. PROTECTIVE SERVICES, PS 8, PROTECTION OF PROPERTY.

II. NAMES OF AMERICAN CITIZENS OR INTERESTS REQUIRING
CONSULAR ASSISTANCE TO PROTECT PROPERTY RIGHTS.

6. I. PROTECTIVE SERVICES, PS 9, DEATHS AND ESTATES.

UNCLASSIFIED

UNCLASSIFIED

PAGE 03 SURABA 00482 011242Z

II. NAMES OF AMERICAN CITIZENS WHO HAVE DIED IN THIS CONSULAR
DISTRICT OR WHO HAD ESTATE IN CONSULAR DISTRICT AT TIME OF
DEATH.

7. I. PASSPORT AND CITIZENSHIP, PPT 9, NATIONALITY.

II. NAMES OF INDIVIDUALS WHO HAVE QUESTIONS REGARDING THEIR
NATIONALITY.

8. I. PASSPORT AND CITIZENSHIP, PPT 12, REPORT OF BIRTH.

II. NAMES OF INDIVIDUALS FOR WHOM A REPORT OF BIRTH (FORM FS-240) HAS BEEN REQUESTED.

9. I. PASSPORT AND CITIZENSHIP, PPT 16, PASSPORT SECURITY.

II. NAMES OF INDIVIDUALS FOR WHOM PASSPORT LOOKOUTS HAVE BEEN ISSUED AND CONSULATE HAS INFORMATION THAT SUBJECT IS OR MAY BE IN CONSULAR DISTRICT.

10. I. VISAS, V 13, ADOPTIONS AND ORPHANS.

II. NAMES OF INDIVIDUALS FOR WHOM APPROVAL OR DETERMINATION OF STATUS IS PENDING.

11. I. VISAS, V 26, CHANGE OF STATUS.

II. NAMES OF INDIVIDUALS WHO HAVE REQUESTED CHANGE OF NON-IMMIGRANT VISA STATUS FROM I.N.S.

FOLLOWING INFORMATION IS SAME FOR PARAS 3 THROUGH 11 ABOVE:

III. COMMUNICATIONS BETWEEN THE POST, THE DEPARTMENT OF STATE, AND INDIVIDUALS, AND COPIES OF OFFICIAL DOCUMENTS CONCERNING EACH CASE.

IV. 5 FAM 435 AND RECORDS CLASSIFICATION HANDBOOK.

V INFORMATION NOT AVAILABLE TO AGENCIES OUTSIDE THE DEPARTMENT OF STATE UNLESS REQUEST IS IN ACCORDANCE WITH PROCEDURES PUBLISHED IN THE FEDERAL CODE OF REGULATIONS.

VI. STORAGE: FILE FOLDERS.

RETRIEVABILITY: BY NAME.

SAFEGUARDS: RECORDS MAINTAINED IN BARLOCK FILE CABINET CONSULAR SECTION PERSONNEL HAVE ACCESS.

RETENTION AND DISPOSAL: IN ACCORDANCE WITH RECORDS MANAGEMENT HANDBOOK, APPENDIX B, CHAPTER 9.

VII. ACCOUNTABLE CONSULAR OFFICER.

UNCLASSIFIED

UNCLASSIFIED

PAGE 04 SURABA 00482 011242Z

VIII. N/A.

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Message Attributes

Automatic Decaptioning: X
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Channel Indicators: n/a
Current Classification: UNCLASSIFIED
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Control Number: n/a
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Draft Date: 01 AUG 1975
Decaption Date: 01 JAN 1960
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Authority: n/a
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01 JAN 1960
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
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Document Unique ID: 00
Drafter: n/a
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From: SURABAYA
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Legacy Key: link1975/newtext/t19750888/aaaadabs.tel
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Margaret P. Grafeld
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06 JUL 2006

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To: STATE
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